INSTRUCTIONS: See Publication No. 76-RM-1 for instructions on completing this form. Forward signed original to Department of Archives and History, Records Management Division, 330 Capitol Avenue, Atlanta, Georgia, 30334, Attention: Scheduling Section. FOR AGENCY USE 1. Agency Address Georgia Bureau of Investigation Georgia Crime Information Center 3121 Panthersville Road Decatur, Georgia 30034 2. Person to Contact Georgia 30034 Deta Completed Aug 1 8 1986 Aug 1 7 1989 2. Person to Contact Georgia State of Chief, AFIS Operations Dispose of present accumulation: no further accumulation anticipated. 2. Stateonsh Retention Schedule; record will continue to accumulate. 3. Action Requested S. Records Series Title Ifollowed by title used in office; if different)		860818702	DEPARTMENT OF ARCHIVES AND HISTORY RECORDS MANAGEMENT DIVISION		
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	9. Annual-Rate of Accumula Letter-size drawers	tion of Records; Legal-size drawers; Shelves;	Cities (apochiy)		

(Over)

Current accumulation = 18 cubic feet

Ga. Law 92	-A-30-1973, GCIC Rules	on requiring security handling? It yes, site law or regional Regulations	ulation.		
X c. Is this a vital re	cord?				
	have historical or long term res				
1 11/ / 1	N/A e. When one or two documents in the file make it necessary to keep the entire file for a long period, could these				
	scheduled separately?	published? If yes, attach copy.			
- I. Ab. 1-4		analyzed and/or recorded in a summarized report?			
g. is the information of the second of the s		analyzas anajor recorded are summerized report:	<u> </u>		
A 1 I		ce, or in another office or agency?			
	THIS OFFICE				
- 12 (1) 3 SEL 12 TA	d series result in a computer pri	y microfilmed?			
11. Retention Requirements		ires the series to be kept:			
•	•	·	ا د د د د		
State Law b. Statute of limitation		d. Audit period e. Administrative need	70 years.		
c. Federal law	years.	f. Federal retention instructions			
	<u> </u>		`		
Attach copy or excerpt of I	aws or regulations. Explain adm	ninistrative need.			
	•	nal arrests and dispositions of activ	o oniminals		
iney are held for /	O years to match the	average life spån of criminal activit	V. Such proof		
is required in the	event of legal challe	nges to the accuracy of a record.	g. Guen proof		
42 A	T L:				
12. Approved Disposition Instr		mends that the file series be cut off at the end of each			
		6 Fiscal Year; □ Other	then,		
• D Hold in the current files	数数数数 s area <u>~~</u> month(s) <u>~</u>	vear(s): then			
	g area, holdyear(s ds Center; hold70ye	ear(s); then			
Destroy.					
☐ Other (Specify)	ves for permanent retention.				
G Other lopechy/					
Permission to rowin					
Officer in "site vi	e application gran	ted by Margaret Torok, GBI Reco	ords Mat.		
	are meering uera	July 6, 1989. NRF			
PAPER	RECORD DISPOSITION	N. TMORDMORTON			
Master fingerprine	Carde maintained	has 3			
information is ent	ered in the GBI Au	by Archives for 57 years after tomated Fingerprint Identificat	tint cardsons		
		over to FBI.	lon System		
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These instructions apply to all prior and future accumulations of the series.					
Agency Head Designee (Signal	ture) Date	Records Management Officer (Signature)	Date		
1/ Dela rest	- dickla	War & A. Tarak	8/15/8/		
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Recommendations in para-		State Records Committee (Signature)	Date		
graph 12 are approved.	State Auditor/Designee	1/25/1	8-17-89		
(If disapproved, attach letter	- Committee of the comm				
of explanation.)	1 C		10/11/10/10		
	Secretary of State/Designee	Edward Welder	8/15/89		
	Gavernor Attorney General/Designee	W. H. Forza	8/15/89		

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